

Staff Council Agenda

Date: Nov. 9, 2022

Location: Zoom

Zoom: <https://uidaho.zoom.us/j/81867983508>

1. Call to Order & Welcome [1 min] - Emily
2. Attendance [3 mins] – Renee 19/28 voting members attended, we have a quorum.
3. Approval of Minutes [3 mins] - Emily
 - a. Oct. 2022 - Approved
4. Staff Member of the Month (November) [3 mins] - Cari – Terri Lesley, Landscape Maintenance Tech, Facilities – Job well done!
5. CEC Summary Report FY23 [30 mins] - VP Foisy – FY23 CEC summary shared. Objective: Change in employee compensation process; Operating dollars were repurposed to salary for additional pay increases in FY22; Eligible staff 1413/faculty 720.
6. Ombuds introduction [30 mins] - David Talbot – Introduction to the new Ombudsman and policies and procedures were discussed.
7. Reports [30 mins] -10:15
 - a. CEC Staff Compensation Committee [20 mins] -Omni -Proposal memo was presented as well as the survey results. Document will be sent out for Staff Council review and recommendation will be completed before the Faculty Senate mtg.
 - i. *Email vote of recommendation was taken following the meeting 21 in favor. No opposed.*
 - b. Awards & Recognition – Cari - Currently working on Website updates, committee meeting upcoming, Nominations will close Jan 27th. Combined Excellence awards will be done May 4th.
 - d. Wellness – Arlette – no updated given. Recreation/well-being survey will be forth coming.
 - e. Human Resources - Brandi - Finalizing of first go around of job families and web updates (Research, ITS, Admin, Financial). Some units are using these already. Annual enrollment just ended, check first pay stubs of the year.
 - f. Employee Training – Elissa – Requirements are showing 46% completion rate. Fall supervisory excellence has just wrapped up (5-week commitment) and will be available in the Spring.
 - g. Faculty Senate – Charles – Curricular issues; P&T committees; Adhoc committee formed for AP 38:16; FAQ abortion law on website; enrollment is up 1.8%; two commencements for Fall; CEC summary; Ombuds introduction; ASUI memo sent regarding the Law.

- h. Elections & University Committees - Erika - Ballot will be forth coming for staff membership; If you have interest in elections please contact Erika ASAP.
- i. SC Leadership Report – Emily- No update given

9. Parking Lot Topics [1 min] - Emily – light post is down in the area of the Pitman Center.

10. Good of the Order [5 mins] - Emily – Healthy holiday challenge is coming back.

11. Close [1 min] – Emily

Adjourned: 10:55AM

Meeting Guidelines

1. The monthly agenda will be posted in Teams (UI-Staff Council) under the general channel and agenda tab. A copy of the agenda will also be emailed before each meeting and posted to Staff Council's website.
2. Each agenda item will be assigned an estimated time limit. All council members are encouraged to hold the agenda item owner accountable to time and topic integrity.
3. Discussions will spur questions and topics not on the agenda. Those items will be recorded in the topic parking lot section of the agenda and meeting minutes. Items in the parking lot will be reviewed by the Staff Council officers. If the items align with the parameters of Staff Council's mission, they will be added to the next month's agenda as new business.
4. Presentations and subsequent Q&As will be time limited. If more time is needed, items may be posted in the parking lot and presenters may be invited to future meetings. The desired outcome is a presentation specific to topics that align with Staff Council's purpose.
5. If training or long-form presentations are relevant to staff, Staff Council is happy to facilitate brown bag lunches or other such meetings.
6. Committee chairs may request time to present updates. The agenda will no longer allow for round robin reports.