



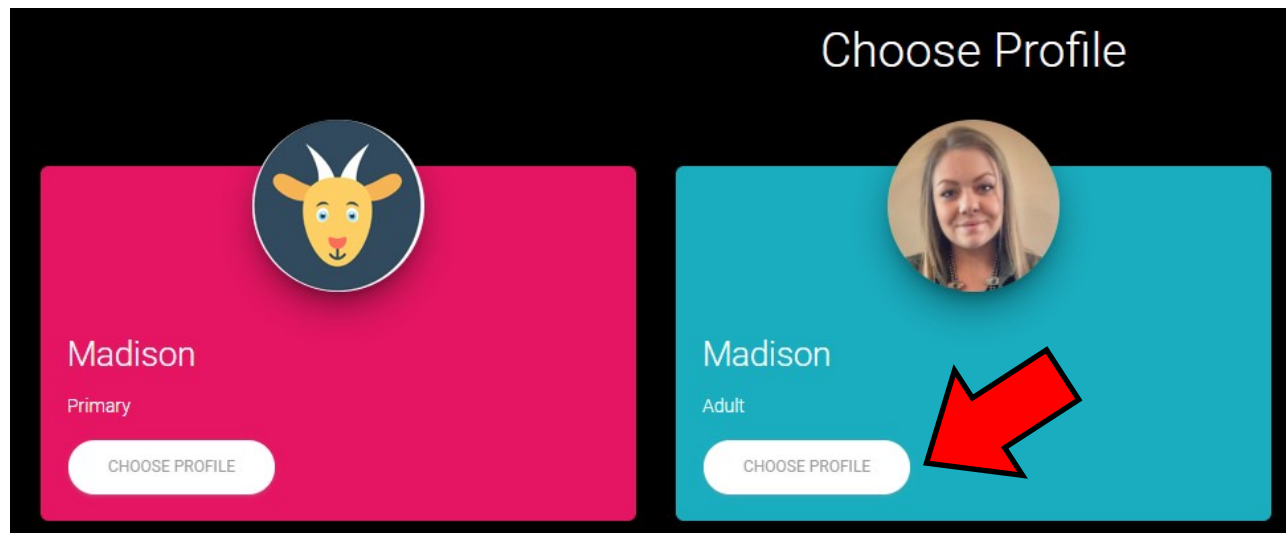
University of Idaho
Extension
Owyhee County



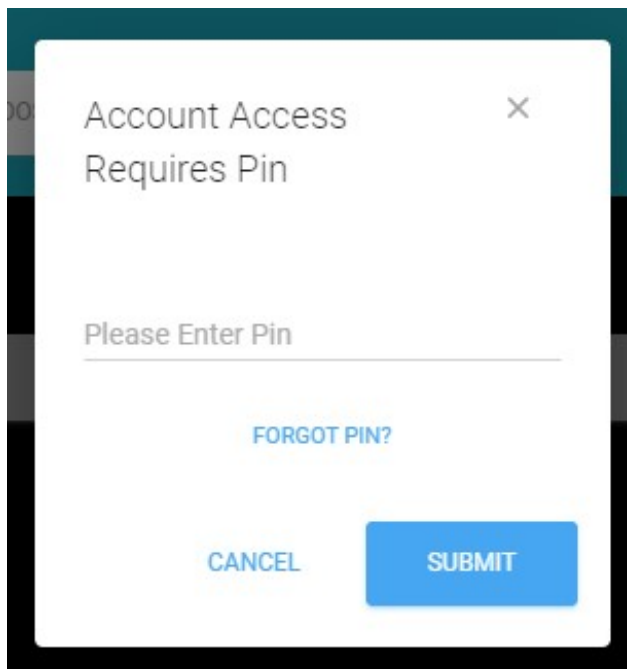
TIP SHEET FOR 4-H VOLUNTEERS - CLOVER ACADEMY TRAININGS

STEP 1: Log in to your ZSuite account at <https://4h.zsuite.org>.

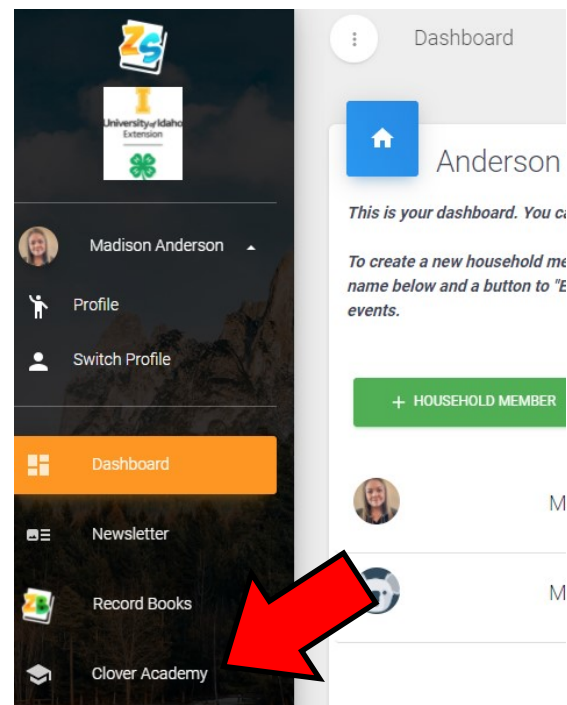
STEP 2: Select your “Adult” profile, by clicking the “Choose Profile” button.



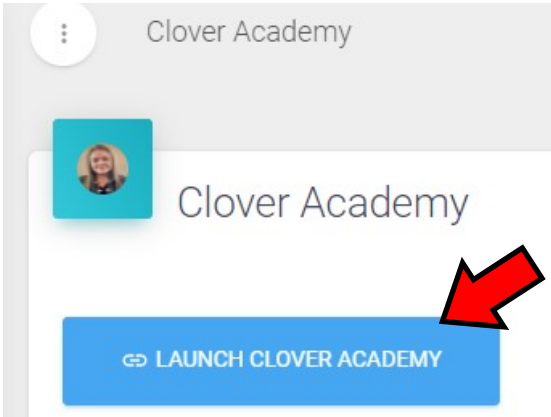
STEP 3: Enter your pin number. This is a four-digit code that you chose when you originally created your account.



STEP 4: From your “Dashboard”, select the “Clover Academy” option.

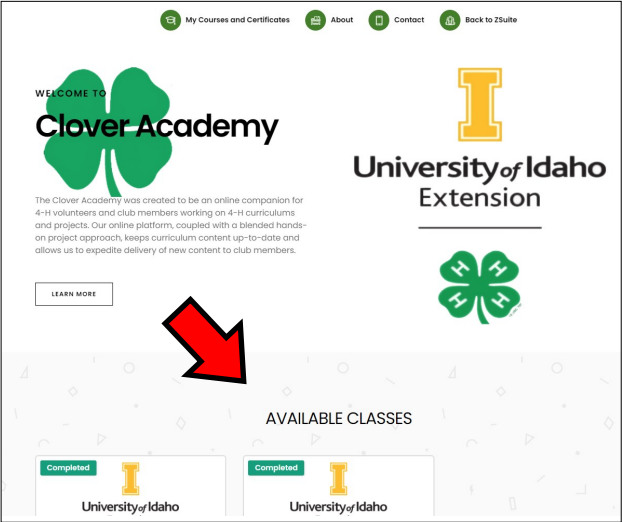


STEP 5: Click the blue “Launch Clover Academy” button.

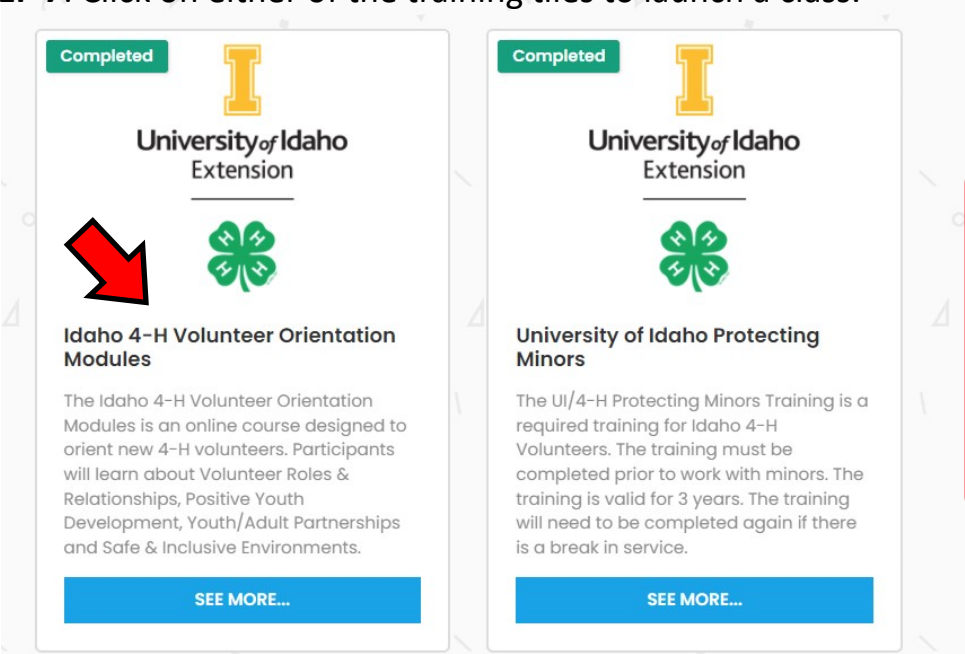


Pro Tip: This should open a new tab in your browser.

STEP 6: From the “Clover Academy” home screen, scroll down to view your “Available Classes”.



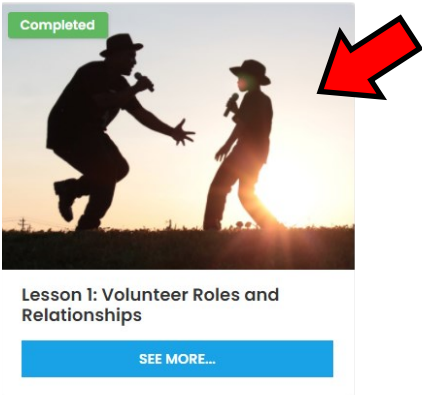
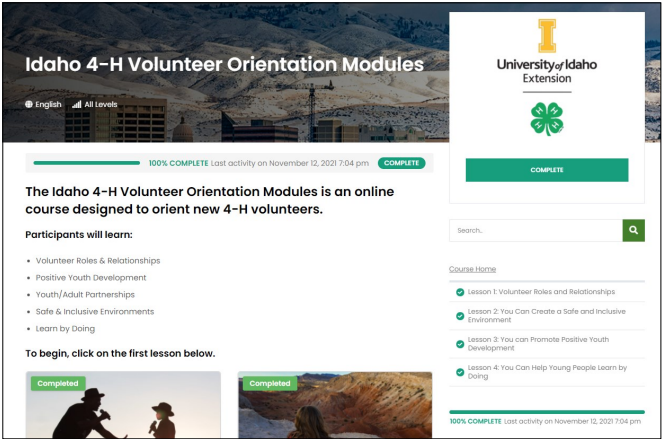
STEP 7: Click on either of the training tiles to launch a class.



Pro Tip: The green “Completed” box in the upper left-hand corner will appear after you complete the class.

It should read “Enrolled” when you first open the course.

STEP 8: From the course page, scroll down and click the first lesson to begin the course.



STEP 9: Follow the instructions on the course page & complete all lessons until the class is completed. Repeat these steps with each additional course that needs completion.