

Master Electrician

The Master Electrician executes the production lighting design.

Basic Responsibilities

- Purchase templates and gel
- Schedule and post hang and focus calls
- Oversee the transportation and maintenance of all lighting equipment and supplies
- Obtain proper approval from the production manager before adapting any lighting equipment and configurations
- Request shop equipment and personnel in advance through the technical director or shop supervisor; coordinate daily
- Clear all shop truck use with the scene shop
- Train assigned crew members in electrical safety, light board operation, and the hanging and focusing of instruments
- Hang lights and lighting effects
- Oversee additional rigging as necessary
- Assist with focus
- Oversee light board operation during technical rehearsals
- Keep proper and complete schedules and work hours for crew calls, load-in, hang, focus, troubleshooting, technical rehearsals and strike
- Keep a journal or record of all expenditures, production/crew/facility problems, and process notes
- Plan and run the production strike for electrics; coordinate strike with technical director
- Return all equipment to its normal configuration following strike

Additional Responsibilities

- Attend production meetings when requested
- Acquire or fabricate practical lighting devices and/or equipment as necessary

Participation

- Initial meeting with Lighting Designer
- Load in, Hang and Focus
- Strike